



Report to the Auburn City Council

Action Item

Agenda Item No.

5



City Manager's Approval

To: Mayor and Council Members
From: Rich Owens, Technology Commission Chair
Prepared by: Amy M. Lind, Deputy City Clerk
Date: March 10, 2014
Subject: Technology Commission Server Upgrade Project

The Issue

Shall the Auburn City Council Hear an informational report from the Technology Commission?

Conclusion

The City Council shall hear an information presentation from the Technology Commission.

Background

The Chair of the Auburn Technology Commission, Rich Owens, will present an update on the server upgrade project

Fiscal Impact

n/a

Attachments

Request for Quotes (RFQ)



CITY OF AUBURN

Administrative Services Department

1225 LINCOLN WAY • AUBURN, CA 95603 • PHONE (530) 823-4211 • FAX (530) 885-5508

Request for Quote for File Server Replacement and Migration

Date Issued: March 5, 2014

Date Due: March 25, 2014

I. Introduction

The City of Auburn California is seeking to replace 2 file servers, with 2 new physical servers. We are looking for VMware solutions to host new Windows Server 2012 virtual machines. We expect to expand to a total of 6 virtual Windows Servers over time.

The city is soliciting firm price quotes from reputable vendors that can provide all necessary hardware, software and migration services.

II. RFQ Instructions

A. Completing the RFQ

Your written response must address every requirement. If you would like to attach documentation to support your answers, please do so; however, the summary answers should stand on their own. The quality of the response to the RFQ will be viewed as an example of the vendor's capabilities. If you require any clarification, provide the questions via e-mail to Shari Conley (sconley@auburn.ca.gov), and Rich Owens (rmowens@foothill.net) a minimum of 1 week prior to the due date.

B. Format, Due Date

Responses are due no later than March 25, 2014. Late responses will not be considered. Submit responses to:

Office of Administration Services Director
City of Auburn
1225 Lincoln Way
Auburn CA. 95603

<mailto:sconley@auburn.ca.gov>

All submitted responses will be considered the property of the City of Auburn.

Your completed reply should be e-mailed as an RTF Word compatible document. If you wish to include attachments please do so. Hard copies may be mailed to the address above.

Name one person to be the coordinator for your RFQ response and for any clarification activities, which might be necessary.

Contact Name:

Company:

Title:

Address:

Phone:

E-mail

C. Contract

If you require a contract for this work please include it.

D. Confidentiality

All material submitted by the City of Auburn must be treated as confidential and cannot be used for any other purpose than the response to this RFQ. Information submitted by any vendor will be considered confidential to the City of Auburn and will not be used for any other purpose than evaluating vendor responses.

E. Selection Process

These key factors will influence Auburn's decision in selecting the solution and the vendor providing it:

1. Meets all requirements set down in the RFQ.
2. Price
3. Time frame
4. Vendor qualification including:
 - Overall experience and reputation in the industry
 - Experience with the proposed solution
 - Service and support resources.

F. Disclaimer

This RFQ does not commit the city of Auburn to any specific course of action. Auburn reserves the right to not select any vendor or purchase any goods and services resulting from this RFQ.

III. Vendor Background

A. Company Information

1. List your company's legal name, address, and telephone number.

2. How long has your company been in business?

3. How long has your company been providing this product and service.

B. References

Provide a minimum of 3 references for customers you have performed similar work for. Include contact names, telephone numbers, and addresses.

IV. Solution Specific Requirements

This is our best description of what we believe we require.

Server Configuration (1 each – City Hall, Police Department) – VMware

- Rack Mounted Server
- Dual Intel Xeon Processor minimum 8 core each
- 64gb of RAM 1333Mhz minimum preferable 1600Mhz
- RAID 5 or better (SAS Hard Drives)
- 5 TB usable drive space
- Redundant power supplies
- Dual NICs or better
- 2 Post Rack mounting
- Warranty – 4hr onsite 7X24
- 1500 Smart UPS or better
- VMware ESCXi v5.x
- Windows Server 2012 Standard
- Windows CALs for 20 users

Migration Labor – File Server 1 (City Hall)

- Setup of VMware / Setup Windows Server 2012
- Migration of current Domain Controller.
- Decommission of old server.
- Migration of DNS to new server / DHCP scope.
- Migration of 5 shares and permission settings.
- Migration of 15 shared printers to new server (both 32bit and 64bit drivers)
- Update an estimated 20 workstations.
 - Drive/share mappings
 - Printer mappings

Migration Labor – File Server 2 (Police Dept)

- Setup of VMware / Setup Windows Server 2012
- Decommission of old server.
- Migration of 25 shares and permission settings.
- Migration of 10 shared printers to new server (both 32bit and 64bit drivers)
- Update an estimated 20 workstations
 - Drive/share mappings
 - Printer mappings

V. Service

We would like a service contract for 10 Hours a month that covers the new servers and all other existing servers at City Hall and the Police Department. At the end of each month any hours not used are to be used to perform preventative maintenance and server health.

Include this in the line item pricing and also a separate item for hours in excess of 10.

VI. Additional Requirements.

A. Pricing

We expect line item pricing.

B. Security

Industry standard best practices for server security should be maintained.